

**FUTURE MEMORIES Productions**

**PHOTOGRAPHY & VIDEOGRAPHY TERMS & CONDITIONS**

**PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY BEFORE SIGNING.**

**1.Booking & Payment:**

ALL WEDDINGS REQUIRE A NON-REFUNDABLE DEPOSIT OF £200/- TO SECURE THE BOOKING.  
THE FINAL BALANCE FOR THE WEDDING PACKAGE MUST BE PAID, AND CLEARED IN OUR BANK ACCOUNT OR CASH BEFORE THE EVENT DATE. (IF THE WEDDING IS BOOKED WITH US WITH LESS THAN 2 WEEKS BEFORE THE WEDDING DATE, FULL PAYMENT IS DUE AT THE TIME OF BOOKING.) IF PAYMENTS ARE NOT RECEIVED BY THE DUE DATE, THE COMPANY RESERVES THE RIGHT TO WITHHOLD ALL GOODS UNTIL FULL PAYMENT IS MADE.OR MUST BE PAID ON WEDDING DAY.

**2.CAMERA POSITIONS & SHOOTING CONDITIONS**

THE COMPANY WILL MAKE EVERY EFFORT TO USE THE BEST POSITION FOR THE CAMERAS TO VIDEO THE EVENT, TAKING INTO ACCOUNT RESTRICTIONS IMPOSED UPON THE COMPANY ON THE DAY. DURING THE FORMAL PARTS OF THE DAY (CEREMONY, SPEECHES) WE DO NOT ALWAYS HAVE THE FACILITY TO CHANGE CAMERA POSITIONS WITHOUT CAUSING DISTURBANCE AND/OR POTENTIAL IMPACT ON OUR SMOOTH OPERATION. AS SUCH, THE CUSTOMER UNDERSTANDS AND ACCEPTS THAT VIDEO COVERAGE WILL BE IMPACTED BY SUCH RESTRICTIONS AS; CAMERA PLACEMENTS IMPOSED BY VENUES/REGISTRARS/VICARS/CELEBRANTS, REFUSAL OF PERMISSION TO VIDEO PART OF THE DAY, THE USE OF RESTRICTED SPACES WHICH IMPACTS THE ABILITY TO OPERATE THE CAMERA IN OUR PREFERRED MANNER, RESTRICTIONS ON THE USE OF A TRIPOD, VISUAL OBSTRUCTION OR CAMERA SHAKE CAUSED BY PERSONS OR UNEVEN/FLEXIBLE FLOORING SURFACES, OBSCURED POSITIONS TAKEN UP BY INDIVIDUALS PARTICIPATING IN THE FORMAL PARTS OF THE DAY, REFUSAL TO ALLOW TWO OPERATED CAMERAS TO BE USED AT ALL REQUIRED TIMES.

**3.DIRECTION:**

OUR PHOTOGRAPHERS & VIDEOGRAPHERS WILL GIVE SOME DIRECTIONS TO BRIDE OR GROOMS & GUESTS WHEN WE WILL TAKE SOME SHOTS ON WEDDING STAGES.

**4.The Finished DVD**

ALL MUSIC INCLUDED ON THE DVD WILL BE CHOSEN PERSONALLY BY YOU UNLESS OTHERWISE AGREED. VIDEO EDITING SAMPLE WILL BE READY IN 6-20 WEEKS AFTER WE RECEIVED THE SONG LIST.

FUTURE MEMORIES WILL ALWAYS CONSIDER THE REQUIREMENTS AND DESIRES OF THE CLIENT IN TERMS OF VIDEO CAPTURE, EDITING AND STYLE, BUT RESERVE THE RIGHT TO USE THEIR PROFESSIONAL OPINION IN ANY CIRCUMSTANCE. ARTISTIC INTERPRETATION CANNOT BE GUARANTEED BUT EVERY ATTEMPT WILL BE MADE TO COMPLY WITH THE CLIENT(S) WISHES.

THE CLIENT HAS HAD THE OPPORTUNITY TO VIEW SAMPLES OF FUTURE MEMORIES WORK AND IS COMPLETELY SATISFIED WITH ITS QUALITY AND WITH FUTURE MEMORIES VPRODUCTIONS CAPABILITIES AND ARTISTIC STYLE.

AS EACH VIDEO PROJECT IS DIFFERENT IN NATURE, FUTURE MEMORIES CANNOT GUARANTEE THE SPECIFIC LENGTH OF EACH VIDEO

**5. COPYRIGHT:**

FUTURE MEMORIES RETAINS COPYRIGHT OVER ALL FOOTAGE, EDITED OR OTHERWISE WHICH IS PRODUCED DURING THE EVENT.

THE CLIENT GIVES PERMISSION AND FUTURE MEMORIES WEDDING VIDEOS RESERVES THE RIGHT TO USE ANY OR ALL OF THE VIDEO AND ANY DIGITAL PHOTOS AND/OR SCREEN CAPTURES FOR FUTURE MEMORIES FUTURE MEMORIES PROMOTIONAL, MARKETING AND/OR ADVERTISING PURPOSES.

**6.FULL MONEY BACK GUARANTEE**

THE FULL MONEY BACK GUARANTEE THE COMPANY ISSUES WITH THE BASIC PACKAGES IS SUBJECT TO FAIR USE. A REFUND MAY BE SOUGHT IF THE COMPANY FAILS TO DELIVER THE PRODUCT(S) OR SERVICE(S) AS AGREED UPON AT THE TIME OF CONSULTATION AND BOOKING. THIS APPLIES TO THE PRODUCT(S) OR SERVICE(S) AS A WHOLE OR IN PART. IN THE UNLIKELY EVENT THE COMPANY FAILS TO CAPTURE A SINGLE FEATURE OF YOUR WEDDING OR DELIVER AN EDIT OF THAT FEATURE WITHIN THE WHOLE, THE COMPANY WILL REFUND THE COST OF THAT FEATURE AS IT WAS AT THE TIME OF BOOKING. THE GUARANTEE DOES NOT COVER SUBJECTIVE CONDITIONS SUCH AS STYLE OF FILM OR ARTISTIC CHOICES.

**7.CANCELLATIONS**

A CANCELLATION FEE EQUAL TO THE DEPOSIT AMOUNT PAID WILL BE CHARGED FOR ANY CANCELLATIONS NOTIFIED WITHIN 6 MONTHS OF THE BOOKING DATE.

NO CANCELLATION FEE WILL BE CHARGED FOR CANCELLED OR POSTPONED DATES WHERE FUTURE MEMORIES PRODUCTIONS IS OFFERED AN ALTERNATIVE CONFIRMED BOOKING TO REPLACE THE CANCELLED OR POSTPONED DATE(S).

SHOULD A CANCELLATION OCCUR DUE TO FORCE MAJEURE/ACTS OF GOD, THEN THE PARTIES SHALL NEGOTIATE IN GOOD FAITH REGARDING CANCELLATION FEES.

**8.DISCLAIMER**

EVERY EFFORT WILL BE MADE TO ENSURE YOUR EVENT IS RECORDED IN FULL ON THE DAY. A BACK-UP CAMERA IS CARRIED TO MINIMISE PROBLEMS CAUSED BY EQUIPMENT FAILURE AND THIS IS ALSO USED TO FILM CERTAIN PARTS OF THE EVENT FROM A DIFFERENT ANGLE. NO LIABILITY IS ACCEPTED FOR FAILURE OF PERFORMANCE DUE TO ANY OTHER CIRCUMSTANCES BEYOND OUR CONTROL.

**9.COMPLAINTS**

ANY COMPLAINTS MUST BE RECEIVED IN WRITING NO MORE THAN 7 DAYS AFTER RECEIPT OF FINAL PRODUCT.

We have read and understood the terms and conditions above and agree to abide by them:

Name.....Signature.....Date.....

Name.....Signature.....Date.....

Date of wedding:.....

behalf of Future Memories Productions: Name:

SiGN:

DATE: